



**CSC-CO BIDS AND AWARDS COMMITTEE (BAC)**

**RECOMMENDING THE AWARD OF CONTRACT TO AZAFRAN CATERING SERVICES FOR THE PROCUREMENT OF MEALS FOR THE CONDUCT OF PRE-WORK ACTIVITIES FOR THE REVIEW AND UPDATING OF THE TOOL KIT, FROM GENDER MAINTREAMING (GM) TO GENDER EQUALITY, DISABILITY AND SOCIAL INCLUSION (GEDSI), AND PROPOSAL FOR ACCSM WITHIN THE CIVIL SERVICE COMMISSION UNDER ABSTRACT OF QUOTATIONS NO. 2023-019 - NEGOTIATED PROCUREMENT – SMALL VALUE PROCUREMENT (NP-SVP)**

**BAC RESOLUTION No. 2023-019 (AMP)<sup>1</sup>**

**WHEREAS**, the Civil Service Commission – Civil Service Institute (CSC-CSI) submitted Purchase Request (PR) No. 2023-02-0188 for the **Procurement of Meals for the Conduct of Pre-Work Activities for the Review and Updating of the Tool Kit, from Gender Maintreaming (GM) to Gender Equality, Disability and Social Inclusion (GEDSI), and Proposal for ASEAN Cooperation On Civil Service Matters (ACCSM) within The Civil Service Commission** under mode of procurement **Negotiated Procurement – Small Value Procurement (NP-SVP)** with an Approved Budget for the Contract (ABC) amounting to One Hundred Ten Thousand Five Hundred Pesos (PhP110,500.00). The 2023 approved Annual Procurement Plan (APP) and Certificate of Availability of Funds (CAF) are likewise submitted. Copy of 2023 APP, CAF and PR are attached and marked as **Annexes “A”, “B” and “C”** respectively, and are made as integral parts hereof;

**WHEREAS**, under the Negotiated Procurement – Small Value Procurement of Annex “H” of the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act No. 9184 or the Government Procurement Reform Act reads: *“The BAC shall prepare and send RFQs/RFPs to at least three (3) suppliers, contractors or consultants of known qualifications. This, notwithstanding, those who responded through any of the required postings shall be allowed to participate. Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof;*

**WHEREAS**, the CSC Bids and Awards Committee (BAC), through the BAC Secretariat posted a Request for Quotation (RFQ) No. 2023-019 NP-SVP at the Philippine Government Electronic Procurement System (PhilGEPS) and CSC Website starting 13 February 2023<sup>2</sup>. The RFQ and proof of posting are attached and marked as **Annexes “D”, “E” and “F”** respectively, and are made as integral parts hereof;

**WHEREAS**, the OFAM-PMD likewise, conducted canvass of prices by sending RFQ No. 2023-019 NP-SVP to sixty-nine (69) prospective suppliers/service providers. The proof of invitation is attached, marked as **Annex “G”** and made as an integral part hereof;

**WHEREAS**, within the set deadline of 17 February 2023 at 03:00 P.M., three (3) quotations were received by the BAC Secretariat, to wit;

1. Inton/Nuñez Ventures Co.;
2. Azafran Catering Services; and
3. Y Hotels and Resorts Group, Inc.

<sup>1</sup> Alternative Mode of Procurement (AMP)

<sup>2</sup> Date prepared Request for Quotation (RFQ)

WHEREAS, upon evaluation of bid/quotation, the CSC-BAC found that **Azafran Catering Services** registered under PhilGEPS Registration No. 2019-289242, offered the lowest calculated and responsive bid amounting to One Hundred Thousand Three Hundred Pesos (PhP100,300.00). A copy of the Abstract of Quotation is hereto attached and marked as **Annex "H"** and made as an integral part hereof;

WHEREAS, under the procedure on Negotiated Procurement – Small Value Procurement of Annex "H" of the RIRR of Republic Act No. 9184 or the Government Procurement Reform Act reads: "*the BAC shall recommend to the HoPE the award of contract in favor of the supplier or contractor with the Single or Lowest Calculated and Responsive Quotation.*";


NOW, THEREFORE, the Bids and Awards Committee, hereby **RESOLVES** to recommend to the Commission through Chairperson Karlo A. B. Nograles as the Head of the Procuring Entity for consideration and approval, the award of contract to the **Azafran Catering Services** as the Lowest Calculated and Responsive Bidder for the **Procurement of Meals for the Conduct of Pre-Work Activities for the Review and Updating of the Tool Kit, from Gender Maintreaming (GM) to Gender Equality, Disability and Social Inclusion (GEDSI), and Proposal for ASEAN Cooperation On Civil Service Matters (ACCSM) within The Civil Service Commission** amounting to One Hundred Thousand Three Hundred Pesos (PhP100,300.00) inclusive of all applicable taxes.

Quezon City, FEBRUARY 21, 2023

**CSC-CO BIDS AND AWARDS COMMITTEE (BAC)**



**ARIEL G. RONQUILLO**  
BAC Chairperson



**FERNANDO M. PORIO**  
BAC Vice-Chairperson



**ARIEL V. VILLANUEVA**  
BAC Member for Legal Aspects



**NOEL V. SALUMBIDES**  
BAC Member for Financial Aspects



**LILIBETH E. PEREZ**  
End-User Representative (CSI)

Attested by:



**SAM V. MANGLICMOT**  
BAC Secretariat Head

(  ) Approved (  ) ~~Disapproved~~



**ATTY. KARLO A. B. NOGRALES**  
Chairperson  
Head of the Procuring Entity (HoPE)